



DAYAIRSM
CREDIT UNION
a better banking experience
for your business.

Biz Link 247
User Login Guide





Welcome

Welcome to **Biz Link 247!**

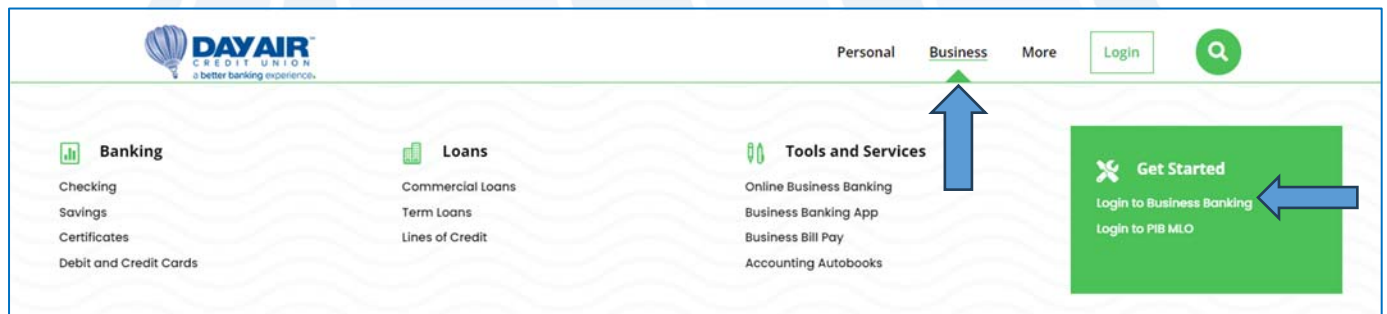
This platform is designed for the special needs of businesses, **Biz Link 247** and its companion PIB MLO allows a business owner to have separate logins for each employee, with each employee having individual permissions in online banking.

This user guide will help new users get logged in to their **Biz Link 247** account.

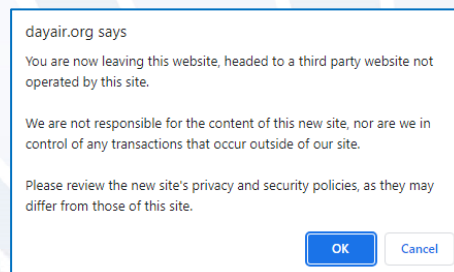


Setting up Biz Link 247

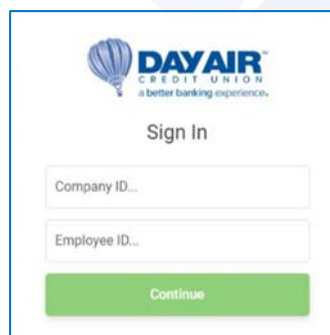
Biz Link 247 can be accessed through Day Air's website www.dayair.org and selecting the Business Banking button in the upper right corner and then selecting Login to Business Banking option under Tools.



Once the Business Online Banking option has been selected, a message will appear letting you know that you are leaving the site. Select 'OK'.



The first screen that will appear is the secure login. Input your Company ID and Employee ID that was assigned to you by the credit union.





The second screen that appears will prompt you to enter your temporary password.

Business Login

Enter your account password to sign in.

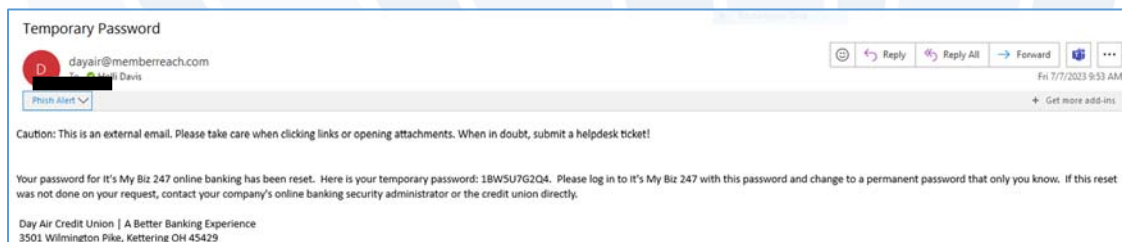
Password

[Back](#) [Sign In](#)

[Manage my PIB profile](#)

Your temporary password was emailed to you by the credit union and is valid for 24 hours. See example email below.

If you do not log in within 24 hours, you will need to contact the credit union to have them reset your password.



Once your temporary password is accepted, you will be prompted to create a new password.

Create a Password

Next, let's create your password. Your new password will be case sensitive, must be 8-10 characters long, and must pass 3 out of 4 of the rules outlined below:

One Uppercase Letter
 One Lowercase Letter
 One Number
 One Special Character (Excluding : ^ [] ?)

[Set Password](#)

You will then be prompted to set up 3 different security questions for your personal log-in.

Create Security Questions

Security Questions will be used when we need to verify your identity. For example, we'll ask you these questions if you forget your password and want to have it reset online.

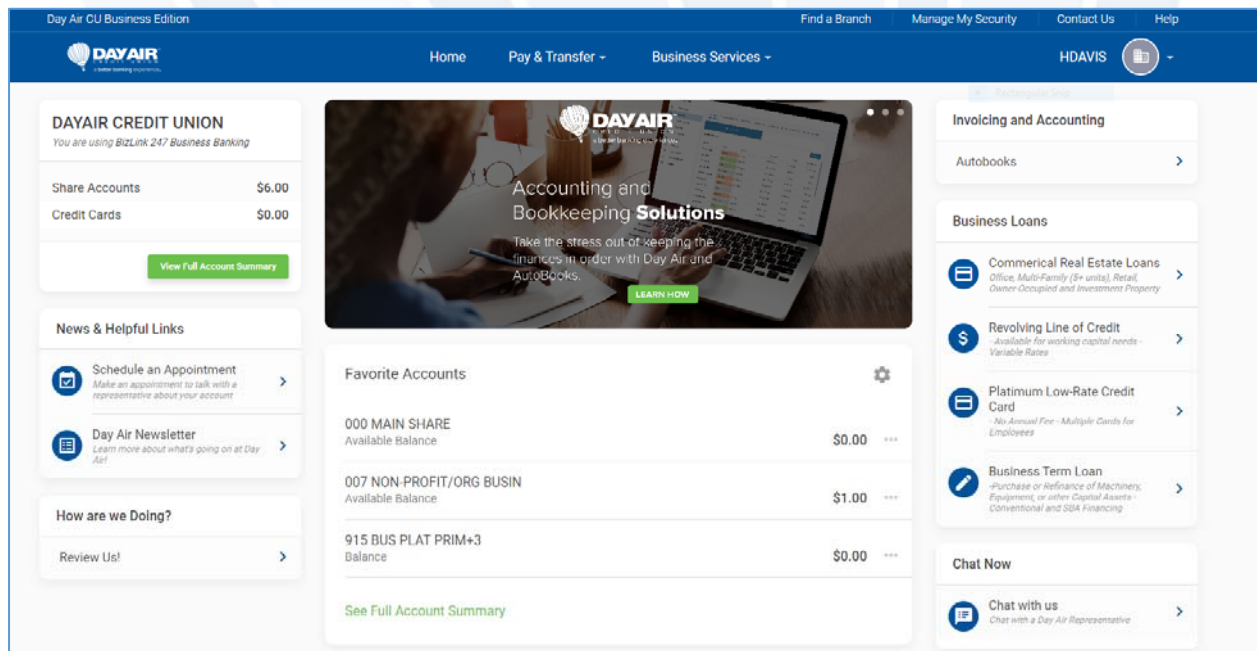
Security Question 1

What is your mother's maiden name? ▾

Answer

Continue

You have now successfully set up **Biz Link 247** and will be automatically directed to the Account Summary page of your business account.



The screenshot shows the Day Air Credit Union Business Edition account summary page. The header includes navigation links: Home, Pay & Transfer, Business Services, HDAVIS, Find a Branch, Manage My Security, Contact Us, and Help. The main content area is divided into several sections:

- DAYAIR CREDIT UNION**: You are using BizLink 247 Business Banking. Summary: Share Accounts \$6.00, Credit Cards \$0.00. [View Full Account Summary](#)
- News & Helpful Links**:
 - Schedule an Appointment: Make an appointment to talk with a representative about your account.
 - Day Air Newsletter: Learn more about what's going on at Day Air.
 - How are we Doing?: Review Us!
- Favorite Accounts**:

000 MAIN SHARE	Available Balance	\$0.00	***
007 NON-PROFIT/ORG BUSIN	Available Balance	\$1.00	***
915 BUS PLAT PRIM+3	Balance	\$0.00	***

[See Full Account Summary](#)
- Accounting and Bookkeeping Solutions**: Take the stress out of keeping the finances in order with Day Air and AutoBooks. [LEARN HOW](#)
- Invoicing and Accounting**:
 - Autobooks
- Business Loans**:
 - Commercial Real Estate Loans: Office, Multi-Family (8+ units), Retail, Owner-Occupied and Investment Property
 - Revolving Line of Credit: Available for working capital needs - Variable Rates
 - Platinum Low-Rate Credit Card: No Annual Fee - Multiple Cards for Employees
 - Business Term Loan: Purchase or Refinance of Machinery, Equipment, or other Capital Assets - Conventional and SBA Financing
- Chat Now**:
 - Chat with us: Chat with a Day Air Representative